

## PROCEDURES

### Procedure to Qualify for Program Rebates

1. At least one authorized representative of your company must attend a Pentair Water Pool and Spa technical training session and submit a Training Verification Form at completion of the session.
2. Your company must submit a signed Letter of Agreement (LOA) during the training session. If the training session attendee does not have authority to sign the LOA, the form may be submitted later by fax or mail. The LOA form is also available on the program website.

By Fax: 1-866-792-4833, ATTN: PG&E/Pentair Pool Pump Program

By Mail: Ecos Consulting  
ATTN: PG&E/Pentair Pool Pump Program  
309 SW 6th Ave. Suite 1000  
Portland, OR 97204

Once your company's information has been verified, an email will be sent to the address listed in your LOA confirming that your company is a qualified installer in this program.

### Procedure to Claim Program Rebates

1. Visit the program website, [www.pentairpool.com/energyrebates/pge](http://www.pentairpool.com/energyrebates/pge), and log-in to your account using the provided login and password.
2. Download and Print the Installation Report form. We suggest you make several copies for future use.
3. Bring a blank Installation Report form and complete at installation site. **NOTE: All information must be completed on the Installation Report entirely to qualify for rebates.**
4. Submit the completed Installation Report for each pump installed:
  - A. Submit your installation report online. Log-in on the program website, [www.pentairpool.com/energyrebates/pge](http://www.pentairpool.com/energyrebates/pge). Open an Installation Report and input the information from your completed form to the online form.
  - B. Because the pool owner's signature is required, please fax or mail your original Installation Report to 1-866-792-4833, ATTN: PG&E/Pentair Pool Pump Program. Please write the confirmation number from your online submission on the top of the fax.

If you have any questions or issues with the online Installation Report form please call Customer Service at 1-866-803-5250

Once an Installation Report has been verified by PG&E and Pentair, rebate checks will be issued in the amounts of \$200 per qualified variable speed pool pump from Pentair to your company and \$100 from PG&E to the pool owner. This process can take up to 8 weeks or more.

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PLEASE NOTE: All installations are subject to randomly selected inspections by Pentair Water Pool and Spa, PG&E, or authorized third party. The variable-speed pool pump must be installed per specification. We request that it initially be programmed to NOT operate between the hours of 12 p.m. (noon) and 6 p.m. The customer must be verbally informed that participation in this program disqualifies them from participating in PG&E's Pool Pump and Motor Rebate Program. Additionally, the invoice left with the customer MUST contain the following statement:

*"The customer is entitled to a \$100 rebate through this program. As Pacific Gas and Electric Company is funding this program, the customer is NOT eligible for an additional rebate through PG&E's Pool Pump and Motor Rebate Program."*

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If you have any questions, please contact program hotline at 1-866-803-5250 or refer to the program website [www.pentairpool.com/energyrebates/pge](http://www.pentairpool.com/energyrebates/pge)

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